



**Sprague Board of Education**  
25 Scotland Road ~ Baltic, CT 06330



**Cheryl Blanchard, Chairman**  
**Carmella Turner, Secretary**  
**Michael Smith**  
**Terri Woronecki**

**Sayles School - "A Friend of  
Core Knowledge"**

**Julie Fish, Vice-Chairman**  
**David Giroux, Public Relations**  
**Susan Zimmerman**

Phone: 860.822.8264  
Fax: 860.822.1347

Website  
<http://www.saylesschool.org>

Regular meeting held on  
Wednesday, November 2, 2011  
For approval December 7, 2011

Regular Meeting	The regular meeting of the Sprague Board of Education was held on Wednesday, November 2, 2011 at Sayles School. Mrs. Blanchard, Chairman, called the meeting to order at 7:00 P.M.	
In Attendance	Board members present were Mrs. Cheryl Blanchard, Mrs. Carmella Turner, Mrs. Terri Woronecki, Ms. Susan Zimmerman, Mr. David Giroux, Mr. David Heg and Mr. Mike Smith. Also attending were Dr. Donna P. Leake, Mrs. Jean Wierzbinski and First Selectmen Cathy Osten.	
Add to Agenda	A motion was made and seconded (Blanchard, Turner) that the Board of Education add an agenda item as follows to the regular meeting agenda for November 2, 2011. *Discussion regarding strategy with respect to pending or threatened complaint/litigation; Notice of Intend to Commence actions filed with Town Clerk on October 25, 2011. Unanimously voted. Motion passed.	<b>11-11-01</b>
Minutes Approved	A motion was made and seconded (Heg, Woronecki) to approve the minutes of October 5, 2011. Unanimously voted. Motion passed	<b>11-11-02</b>
Special Report	No special reports or presentations at this time.	
Chairman's Report	Next Meeting December 7, 2011 Possible BOE retreat in January Susan Zimmerman was appointed the Sprague BOE delegate to the 2012 Delegate Assembly Carmella Turner was appointed to the negotiations committee	
Superintendent's Report	Staffing: <ul style="list-style-type: none"> <li>• Gale A. Treiber: temporary replacement for Emily Caviggia</li> <li>• Janet Kerttula: temporary replacement for Judy Synnett</li> </ul> FMLA leaves: <ul style="list-style-type: none"> <li>• Judy Synnett</li> <li>• Emily Caviggia</li> </ul> Amended Calendar <ul style="list-style-type: none"> <li>• Based on the BOE vote and the need to correct some items on the posted calendar we amended and posted a revised calendar.</li> </ul> Board of Finance Meeting <ul style="list-style-type: none"> <li>• Attended the Board of Finance meeting on Thursday night. Topics discussed were development of a Fixed</li> </ul>	



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	Asset List and a Long Range Capital Budget. We will receive dates for submission of our Capital and Operating budgets.	
	Community Connections;	
	<ul style="list-style-type: none"> <li>The superintendent was invited to meet the new director of Community Connections High School but had conflicts with scheduling. She was invited to visit at any time. Sally Keaton express a willingness to attend one of our Board of Education meetings.</li> </ul>	
Financial Report	Based on invoices received from our receiving schools we are projecting a deficit in Tuition and Transportation of approximately \$14,000. We will keep you informed of any changes.	
Discussion Items	Regional Calendar – Another version of the proposed Regional Calendar was presented for review.	
	Policies First Readings	
	<ul style="list-style-type: none"> <li>5030A Administrative Regulations Regarding Proof of Residency.</li> <li>9021 code of conduct for Board Members</li> </ul>	
	Discussion only – Policy 3009 Non-Resident Admission/Tuition	
	Budget Information 2012-2013	
	<ul style="list-style-type: none"> <li>Transportation – Busses only based on projected enrollment and student placement.</li> <li>Tuition – Special Education and Regular education: Based on current rates and a projection of our Oct. 1, 2011 enrollments</li> <li>Staffing proposal: Based on projection of our October 1, 2011 enrollment. This will not include a dollar amount at this time.</li> <li>New programs requests.</li> </ul>	
Action Items	Policies	
	<ul style="list-style-type: none"> <li>A motion was made and seconded (Smith, Woronecki) to approve policy 1006 – Policy Regarding Automatic External Defibrillators. Unanimously voted. Motion passed</li> </ul>	<b>11-11-03</b>
	<ul style="list-style-type: none"> <li>A motion was made and seconded (Woronecki, Heg) to approve policy 1006A – Administrative Regulations Regarding Automatic Defibrillators. Unanimously voted. Motion passed.</li> </ul>	<b>11-11-04</b>
	<ul style="list-style-type: none"> <li>A motion was made and seconded (Smith, Woronecki) to approve policy 1008A – Administrative Regulations Regarding Sexual Offenders. Unanimously voted. Motion passed</li> </ul>	<b>11-11-05</b>
	<ul style="list-style-type: none"> <li>A motion was made and seconded (Woronecki, Heg) to approve policy 4004 – Policy Regarding Family and Medical Leave Eligibility. Unanimously voted. Motion passed</li> </ul>	<b>11-11-06</b>
	<ul style="list-style-type: none"> <li>A motion was made and seconded (Heg, Smith) to</li> </ul>	<b>11-11-07</b>



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	approve policy 4004A – Administrative Regulations Regarding Family and Medical Leave Eligibility Unanimously voted. Motion passed.	
	• A motion was made and seconded (Giroux, Woronecki) to approve policy 3001 – Policy Regarding board Budget Procedures and Line Item Transfers. Unanimously voted. Motion passed.	<b>11-11-08</b>
	• A motion was made and seconded (Woronecki, Heg) to approve policy 9020 – Policy Regarding Transaction of Business. Unanimously voted. Motion passed.	<b>11-11-09</b>
	• A motion was made and seconded (Turner, Woronecki) to approve policy 9013 – Policy Regarding Officers. Unanimously voted. Motion passed	<b>11-11-10</b>
	• A motion was made and seconded (Woronecki, Smith) to approve policy 4003A – Administrative Regulations Regarding Employee Use of the Districts computer systems & Notice. Unanimously voted. Motion passed.	<b>11-11-11</b>
	2011-2012 Calendar Revision	<b>11-11-12</b>
	• A motion was made and seconded (Zimmerman, Woronecki) that the Board of Education extend November 10, 2011 day for staff to replace the October 11 <sup>th</sup> Professional Development Day. Unanimously voted. Motion passed.	
	CABE Delegate Assembly	<b>11-11-13</b>
	• A motion was made and seconded (Zimmerman, Blanchard) Make a resolution to our delegate that the Sprague Board of Education supports the CABE Government Relations Committee recommendations for approval in the regular calendar for all sections II items (11.1-11.11) Unanimously voted. Motion passed	
Recess	A short recess was called from 8:45 p.m. – 8:55 p.m.	
		<b>11-11-14</b>
Executive Session Adjournment	A motion was made and seconded (Blanchard, Turner) that the Board enter executive session at 9:00 p.m. to discuss strategy with respect to pending/threatened litigation, noticed of intent to commence action against the Board of Education filed with the Town Clerk on or around October 25, 2011, as permitted by CGS /section 1-200(6). The following individuals are invited to present information in the executive session: Dr. Donna Leake, Superintendent, Mrs. Jean Wierzbinski, Principal, Sayles School and Attorney Gary Brochu. Unanimously voted. Motion passed.	
	Came out of executive session at 10:12 p.m	
Adjournment	A motion was made and seconded (Smith, Heg) to adjourn at 10:13 P.M.. Unanimously voted. Motion passed.	

\* Possible Executive



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Session

Respectfully Submitted,  
Donna Cloutier, Clerk